

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES: April 25, 2014
APPROVED: May 30, 2014

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was called to order at 8:37 a.m., **Friday, April 25, 2014**, at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Rita Culross, Marc Zimmermann, Darla Burnett, Jessica Brown, Phil Griffin; and, Executive Director, Kelly Parker. Dr. Jesse Lambert and Dr. Kim VanGeffen, LPA Representative, was also present for the public hour.

Dr. Zimmermann moved to accept the April 25, 2014 agenda. Motion passed unanimously without opposition.

Dr. Griffin moved that the minutes of March 21, 2014 be accepted. Motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Pursuant to **LSA R.S.42: 6.1(4)**, Dr. Culross moved to enter Executive Session to review legal matters, conduct oral exams and file reviews. The motion passed by unanimous roll call vote of the members present as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Dr. Culross moved to close Executive Session to enter the following:

Complaint Review/Legal Matters: Closed Session (LSA-R.S. 42:6.1]

- a. **MG v. AP***: Dr. Pettigrew presented the facts of the request for investigation and his recommendation to the Board. After careful consideration, Dr. Culross moved to dismiss the action and not open an investigation. The motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Griffin-yay and Brown-yay.
- b. **LSBEP v. CV***: Dr. Pettigrew presented the facts of the request for investigation and his recommendation to the Board. After careful consideration, Dr. Zimmermann moved to dismiss the action and not open an investigation. The motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Griffin-yay and Brown-yay.
- c. **P13-14-3C***: Dr. Pettigrew presented the Board Investigator's recommendation to the Board. After discussion and careful consideration, Dr. Griffin moved to dismiss the matter. The motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Griffin-yay and Brown-yay.
- d. **P12-13-11B***: Ms. Parker presented the Board with communication received from BS concerning P12-13-11B. The Board reviewed the letter.

The Board opined that no further action was necessary in response to the letter.

Oral Examinations:

Jennifer K. Longwell, Ph.D. appeared before the Board for an oral examination in School Psychology. Dr. Griffin moved that the Board grant **Dr. Longwell** a license to practice psychology with a specialty in School Psychology. The Board discussed the recommendation and the motion passed unanimously. Dr. Zimmermann recused himself from the examination and vote.

Urmi B. Jani, Psy.D. appeared before the full Board for an oral examination in Clinical Psychology. Dr. Burnett moved that the Board grant **Dr. Jani** a license to practice psychology with a specialty in Clinical Psychology. The Board discussed the recommendation and the motion passed unanimously.

Michael J. Hirschel, Ph.D. appeared before the Board for an oral examination in Clinical Psychology. Dr. Brown moved that the Board grant **Dr. Hirschel** a license to practice psychology with a specialty in Clinical Psychology. The Board discussed the recommendation and the motion passed unanimously.

Supervision and Credentials Recommendations:

Dr. Brown reviewed the application for licensure files of Mary Ellen Matthews, Ph.D. and Jennifer Chandler, Ph.D. Dr. Brown moved to approve their candidacy status and invite them to take the licensing examinations. The Board discussed the files and the motion passed unanimously.

Dr. Griffin reviewed the CPQ application for licensure files of John Rosengrant, Ph.D. and Donna Sue Bender, Ph.D. Dr. Griffin moved to approve their candidacy status and invite them to meet with the Board. The Board discussed both files and the motion passed unanimously.

Dr. Burnett reviewed the Non-APA internship of Jennifer Chandler, Psy.D. After careful review, Dr. Burnett moved to accept the internship program. The Board discussed the motion. The motion passed unanimously.

Dr. Zimmermann reviewed the criminal background report and supplemental materials concerning of John Blaze, Ph.D.. Dr. Zimmermann moved to allow Dr. Blaze to continue with the licensure process. The Board discussed the materials and motion. The motion passed by roll call vote as follows: Culross-yay, Burnett-yay, Zimmermann-yay, Griffin-yay and Brown-yay.

Dr. Burnett reviewed and recommended acceptance of the Supervised Practice Plans for Anna Long, Ph.D., John Blaze, Ph.D. and Krystin Wessner, Psy.D. The motion passed unanimously.

Dr. Burnett reviewed the special request for consideration from Matthew Bell, Ph.D. Dr. Bell requested that the Board accept his internship hours other than those required by the Board because he had difficulty locating his supervisor. The Board discussed the request. Dr. Burnett moved to accept the internship hours. The motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Brown-yay, Burnett-yay, Griffin-yay.

Dr. Zimmermann reviewed the request of applicant **Emily Kuhn, Ph.D.** to change her application specialty from developmental to clinical psychology. Dr. Zimmermann carefully reviewed the request along with Dr. Kuhn's UNO transcripts. Dr. Zimmermann summarized Dr. Kuhn's coursework and current work setting in which she is obtaining her postdoc hours. The Board discussed the request and information. Dr. Burnett moved to deny Dr. Kuhn's request based on the application materials available in the file, however, Dr. Kuhn may submit additional information for further consideration. The motion passed by roll call vote: Culross-yay, Zimmermann-yay, Brown-yay, Burnett-yay, and Griffin-yay.

Committee Reports:

Finance Committee: No new report.

Oral Examination Committee: No new report.

Jurisprudence Examination Committee: No new report.

Legislative Oversight Committee: Dr. Burnett and Ms. Parker updated the Board regarding the 2014 Legislative Session. Dr. Burnett reported that SB121 passed the Senate Commerce committee with amendments requiring additional training in diagnosis and limiting the scope of diagnosis capabilities. Ms. Parker updated the Board regarding HB634 creating licensure for art therapists. Ms. Parker also updated the Board that both psychology bills, SB128 and SB157 passed the House Health & Welfare Committee unanimously. Ms. Parker informed the Board that Representative Stokes would be carrying the bills on the House floor. The Board agreed to recognize Senator Martiny by presenting him with a plaque for his outstanding support and assistance during the 2014 legislative session. The Board also directed Ms. Parker to extend the Board's appreciation to Representative Stokes via letter. Ms. Parker agreed to do so. Dr. Burnett thanked Dr. Jesse Lambert and Ms. Parker for their work during legislative session.

Ms. Parker inquired with the Board whether a formal motion was made previously regarding the CE requirements for Emeritus licensees. The Board discussed the issue. Dr. Culross moved to require CE for all Emeritus licensees beginning in the reporting periods that begin on July 1, 2015 or July 1, 2016. Motion passed by roll call vote: Culross-yay, Zimmermann-yay, Burnett-yay, Griffin-yay and Brown-yay. Ms. Parker agreed to prepare a draft of the

Notice of Intent for review.

Dr. Culross opened the floor for public comment regarding legislative issues. Dr. Jesse Lambert stated he would work with LPA to craft a position statement for the Art Therapy bill.

Liaison to Professional Organizations and Boards: The Board reviewed and discussed Dr. Fanning's email to Ms. Parker regarding "roles". Ms. Parker reported to the Board regarding her recent ASPPB Committee meeting on Exam Coordination issues. The Board also discussed the LPA vote count scheduled for Saturday, April 26, 2014. Dr. Griffin and Ms. Parker reported to the Board regarding new issues with the ballots. Dr. Griffin reported that the ballot envelopes had been opened. Ms. Parker reported that she was informed 2 ballots did not have envelopes at all. Ms. Parker mentioned that an LPA representative justified opening the envelopes prior to the election for the purposes of collecting membership dues that may have been included. The Board discussed the current situation. Dr. Culross moved to notify Dr. Fanning that the Board remained concerned with the security of the ballots and integrity of the election. Motion passed by majority roll call vote: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay, and Griffin-abstained. Dr. Griffin confirmed that he would attend the LPA vote count as the LSBEP representative.

Dr. Culross moved to establish an Ad hoc Committee for LSBEP elections. The motion passed unanimously. Dr. Culross designated Dr. Griffin and Dr. Burnett to chair the committee. Dr. Burnett mentioned looking into electronic voting options.

Dr. Culross opened the floor for public comment regarding liaison issues. Dr. Kim VanGeffen commented that the LSBEP elections committee should consider reaching out to Dr. Bryan Gros because he may have helpful information regarding electronic voting.

Continuing Education: Ms. Parker presented the Board with quotes from Sparkhound regarding site enhancements for the new CE rules. Ms. Parker also demonstrated the enhancements for the Board. The Board discussed the demo and quotes. Ms. Parker mentioned that she would follow up with DHH regarding whether the services needed to be done under RFP. The Board also reviewed correspondence received from Dr. Catalanello.

Complaints Committee: No new report.

Long Range Planning Meeting: Dr. Zimmermann recommended putting the costs associated with the LBAB on the LRP agenda.

Telepsychology Workgroup: Dr. Griffin informed the Board that the following individuals were being invited to the task force: Anne Ciccone, Ph.D., Joseph Comaty, Ph.D. and Darlene Nemeth, Ph.D.

LBAB Liaison Report: No new report.

Discussion Items:

1. Request for Information – Office of Juvenile Justice: The Board reviewed correspondence from Yolanda Crump, Ph.D. regarding “Psychopathy Checklist-Youth Version”. The Board discussed the letter. The Board directed Ms. Parker to respond to Dr. Crump and advise that the “Psychopathy Checklist-Youth Version” falls within the practice of psychology. The Board further opined anyone who administers such a test must be a licensed psychologist, or supervised by a licensed psychologist, who has sufficient clinical and forensic experience along with adequate training in the delivery of this specific instrument.

2. 2014-2015FY Contract Approval: Ms. Parker informed the Board that DHH imposed an April 30, 2014 for the submission of all 2014-2015FY contracts.

Dr. Burnett moved to continue the accounting contract with Valerie Dominique, CPA for the 2014-2015FY at the rate of \$60 per hour for a total contract amount of \$4,999. The motion passed unanimously.

Dr. Zimmermann moved to continue the investigator contract with Tony McCoy for the 2014-2015FY at the rate of \$60 per hour for a total contract amount of \$12,000. The motion passed unanimously.

Dr. Culross moved to continue the website services contract with Terry Mallory d/b/a Tidal Waves for the 2014-2015FY at the rate of \$65 per hour for a total contract amount of \$1,500. The motion passed unanimously.

Dr. Zimmermann moved to continue the Complaint’s Coordinator contract with C. Gary Pettigrew, Ph.D., for the 2014-2015FY at the rate of \$100 per hour for a total contract amount of \$4,000. The motion passed unanimously.

Dr. Culross moved to continue the legal services contract with Taylor Porter for the 2014-2015FY at the rates approved by the Attorney General for a total contract amount of \$15,000. The motion passed unanimously.

Dr. Burnett moved to continue the legal services contract with McGlinchey Stafford, PLLC for the 2014-2015FY at the rates approved by the Attorney General for a total contract amount of \$19,000. The motion passed unanimously.

Dr. Zimmermann moved to continue the Presiding Officer contract with Jessica Thornhill, AAG, for the 2014-2015FY at the rates approved by the Attorney General for a total contract amount of \$2,500. The motion passed unanimously.

3. **LSBEP Application Forms:** Ms. Parker presented the current LSBEP application forms for Board review. Ms. Parker also provided the Board with copies of the social worker and LPC application for comparison. Ms. Parker requested the Board review and provide feedback if the forms need to be updated. Dr. Culross directed the Board to review the forms for next meeting. the

4. **2014 Renewal Forms:** Ms. Parker presented the Board with the 2014 renewal forms for review and approval. Ms. Parker also provided the Board with copies of the LPCs renewal form for comparison. Dr. Burnett requested the forms include a box for “preferred mailing”.

5. **Employee Salary Review Schedule:** Ms. Parker presented the Board with information from Civil Service regarding the annual salary increase of 4%. Dr. Culross moved to send a letter to the Chair of LBAB regarding the annual review process. The motion passed unanimously.

6. **Ethics Filing Deadline – May 15, 2014:** Ms. Parker reminded the Board to file the Tier 2.1 Disclosure Form by May 15, 2014.

Dr. Culross opened the floor for public comment at the end of the meeting. No comments from Dr. VanGeffen or Dr. Lambert.

2:30 p.m. Dr. Griffin moved to adjourn the meeting. The motion passed unanimously.